



The Hudson Valley Press

Hudson Valley Press and Affiliates Internship Application

Please print or type the following information:

Applying for: Spring Summer Fall
What days and hours will you be available? _____

Name: _____

Date of Birth: _____

Social Security No.: _____

Driver's License No.: _____

Phone Number(s): _____

Mailing Address: _____

Permanent Address: _____
(if different from above)

Email: _____

College or University: _____

Degree Program: _____

Major(s) & Minor(s): _____

Graduation Date: _____

Grade Point Average: _____
(or comparable standing)

Honors/Awards _____

Have you ever been convicted of a crime other than a minor traffic violation? Yes No
If yes, please explain on a separate sheet.

Are you seeking an unpaid position for which you may be able to receive credit from your school? Yes No

Is financial assistance provided by your school to cover internships? Yes No

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Please attach a cover letter explaining why you are applying for an internship. In addition, please send us your **resume, unofficial transcript(s) from every college/university you have attended, a writing sample of 1,000 words or less (journalism majors), and two letters of recommendation.**

All of the information provided is true to the best of my knowledge. I understand that all materials submitted with this application will not be returned and are for the confidential use of the staff in connection with my acceptance and placement in an Internship. I have answered all questions completely and accurately. I understand that any false or misleading statement or omission on this application may be the basis for dismissal from the Internship program. To ensure that other applicants receive full consideration, I will notify the Internship Coordinator immediately if I withdraw my application for any reason.

Signature: _____

Date: _____

Printed Name: _____

Hudson Valley Press IS AN EQUAL OPPORTUNITY EMPLOYER:

It is the policy of the Hudson Valley Press to provide for and promote equal opportunity in employment, compensation and other terms and conditions of employment without discrimination on the basis of age, race, color, religion, disability, national origin, gender, sexual orientation, marital status, or arrest and/or criminal conviction record unless based upon a bona fide occupational qualification or other exception.

Please email your completed application to internship@HVPress.net or fax it to (845) 562-1348
Please order transcripts mailed to:

Internship Director
P.O. Box 2160
Newburgh, NY 1255

Please email questions to internships@HVPress.net

FOR OFFICE USE ONLY COMPLETE: _____

CL: ___ RM: ___ WS: ___ TS: ___ L1: ___ L2: ___

DATE: _____